



# FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION

*HEALTH AND SAFETY OFFICER  
(NFPA 1521-2020)*

*PRACTICAL SKILLS*

## HEALTH AND SAFETY OFFICER – NFPA 1521-2020: 4.5.4

### *CONDUCT PERIODIC SAFETY AUDIT*

STUDENT NAME:

**SKILL SHEET # 9**

**Skill Objective:** The candidate shall demonstrate their ability to develop and implement a periodic safety audit.

**Skill Procedure:** The candidate shall with departmental specific policies, procedures conduct a periodic safety audit.

<u><i>Items to be checked</i></u>	FIRST TEST		RETEST	
	Pass	Fail	Pass	Fail
<i>If the candidate:</i>				
1. Conducts periodic safety audit of fire department safety programs.				
2. Analysis information from different data resources.				
3. Conducts interviews of fire department personnel.				
4. Develops goals and objectives to manage the safety audit.				
5. Develops and audit template.				
6. Ensures training plan for all departmental members to be trained is up to date.				
7. Documents audit information and develops report.				

*Candidate MUST successfully master each step listed to pass this skill.*

*Candidate's Grade:*

*Pass*

*Fail*

*Evaluator's Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_