



FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION

*HEALTH AND SAFETY OFFICER
(NFPA 1521-2015)*

PRACTICAL SKILLS

HEALTH AND SAFETY OFFICER – NFPA 1521-2015: 4.3.1,4.3.2
DEVELOP A STANDARD OPERATING PROCEDURE/ GUIDELINE

STUDENT NAME:

SKILL SHEET # 3

Skill Objective: The candidate shall demonstrate their ability to assess and develop SOP/Gs for an Occupational Health and Safety Program.

Skill Procedure: The candidate, the candidate with applicable laws, codes, standards, and local procedures so that they can evaluate existing SOP/Gs and develop SOP/Gs pertaining to an occupational health and safety program.

<u><i>Items to be checked</i></u>	FIRST TEST		RETEST	
	Pass	Fail	Pass	Fail
<i>If the candidate:</i>				
1. Reviews and revises SOP/Gs in accordance with AHJ procedures.				
2. Develops new SOP/Gs for OHS program in accordance with AHJ procedures, applicable laws, codes and standards.				
3. Develops goals and objectives to manage the SOP/Gs.				
4. Ensures that there will be an annual review of associated SOP/Gs for compliance to applicable laws, codes, and standards.				
5. Plan includes training and education for all members.				
6. Assures that the IMS is integrated within the SOP/Gs.				

Candidate MUST successfully master each step listed to pass this skill.

Candidate's Grade:

Pass

Fail

Evaluator's Signature: _____

Date: _____